



# ROTARY CLUB OF BURNEY APPLICATION FOR COMMUNITY GRANTS

(Please read instruction on reverse side)

Date: \_\_\_\_\_

**Applicant Information:**

Name of Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact: \_\_\_\_\_ Telephone: \_\_\_\_\_ Email: \_\_\_\_\_  
Title: \_\_\_\_\_

**Project Information:**

1. Title and Purpose of Project: \_\_\_\_\_ Amount of Grant Requested: \$ \_\_\_\_\_

2. Briefly describe your project, its activities, and the specific **charitable purpose** for which funds are requested:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. How will the funds be used within the Intermountain Area? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

4. Describe specific community benefit or end result of your project: \_\_\_\_\_

\_\_\_\_\_

5. How will you publicize the Rotary Club name or logo as part of your project? \_\_\_\_\_

\_\_\_\_\_

6. Have you requested funds from other sources for this project? Yes \_\_\_ No \_\_\_

If so, list others to whom you have applied for support: \_\_\_\_\_

**Applicant Certification:**

*I am an authorized representative of the applicant organization and agree to use the funds for the specific purpose stated in the application.*

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_

.....

Please do not write below this line. For Rotary Club Use Only

Recommended Funding: \$ \_\_\_\_\_ Not Recommended because: \_\_\_\_\_

Grant Committee: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Club Board Approved: Yes \_\_\_ No \_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **Community Grant Minimum Criteria:**

To receive a Community Grant from the Rotary Club of Burney, the applicant must meet **ALL** of the following criteria:

- **Charitable** – Grants must be used for a charitable purpose by an individual or organization that is clearly philanthropic in nature. Contributions are not made for activities that are promoting specific religious or political viewpoints.
- **Local** – Grants must be used within the Intermountain Area Community.
- **Community Benefit** – The Rotary Club must see a specific community benefit or end result of project activities. (No personnel, general operating or maintenance cost will be funded).
- **Recognition of the Rotary Club of Burney** – The applicant must agree to publicize or acknowledge the contribution in a way that promotes community awareness of the Rotary Club of Burney.
- The Rotary Club of Burney has its own scholarship program. Therefore, grants will not be awarded for scholarships to educational institutions.

### **Community Grant Focus Areas:**

In addition to the minimum criteria for Community Grants, the Rotary Club of Burney has identified the following focus areas for funding:

- Youth
- Education
- Seniors
- Community Benefit

### **Application Instructions:**

1. Please be concise and specific in describing your project.
2. Explain how the funds will be used to benefit our local community and achieve the project's end result.
3. Rotary expects to be recognized for its contribution to your organization. This can be done through media releases, Letters to the Editor or placing the Rotary Club name or logo on printed material. (Because the Rotary logo is copyrighted, approval for its use is required from the Club.)
4. Please let us know of any other sources to which you have requested funds for this project. Applying to other sources in no way negatively impacts your application. Our Club appreciates combining funding sources to achieve greater results.
5. You may apply for more than one project, but each project requires a separate application.
6. We will not accept applications for projects, activities, or purchases that have already taken place.
7. Grant funds must be expended within a 12 month period of grant approval.
8. Application attachments should be limited to one page. Burney Rotary will contact you if additional information is needed.
9. All applications must be typed or printed legibly and signed by an authorized representative of the requesting organization. Applications can be downloaded at [www.burneyrotary.com](http://www.burneyrotary.com).

### **Application Review Process:**

- Applications are accepted at any time of the year and reviewed by our Community Grant Committee.
- Expect up to 1-2 months for review and notification. Please plan accordingly.
- A representative from your organization may be invited to a Rotary Club meeting to accept the Community Grant.

Mail Applications to: Rotary Club of Burney  
Community Grant Committee  
P.O. Box 225  
Burney, CA 96013

Inquiries can be e-mailed to: [grants@burneyrotary.com](mailto:grants@burneyrotary.com)